

CONDITIONS OF HIRE

The Rose Historic Chapel is registered by the New Zealand Historic Places Trust Pouhere Taonga as a Category 2 Historic Place under Section 23 of the Historic Places Act, in recognition of its historical significance and architectural quality.

The chapel is also listed in the Christchurch City Council's District Plan

The chapel therefore carries a high level of protection at both a regional and national level.

The following conditions have been put in place to ensure that the heritage values are respected while still allowing the chapel to be functional.

All Local Body Regulations for use of the Rose Historic Chapel as a public building (eg Health and Fire Regulations) are adhered to.

The hirer acknowledges that the maximum fire regulation number is:

- 1. 97 people (seating for 80)**
 - 2. No smoking in the Chapel**
 - 3. Any form of lighting that presents a naked flame (candles, oil burners etc) is prohibited.**
1. That the hirer will be fully responsible for use of the Chapel during the period occupied by them including replacement of furniture as necessary.
 2. That any damage done to the chapel, furniture or fittings during the period of hireage is to be reported and any repair work required will be charged to the hirer in addition to the normal hire fees, except where in the opinion of the Trust Board the damage is a result of normal wear and tear.
 3. That no additional fixtures and fittings are to be attached to the chapel or furniture, for example lights, balloons, signs, banners, large greenery unless prior written approval has been obtained.
 4. The hirer shall not use any part of the building in any noisy, noxious, illegal or offensive manner or for any illegal purpose. The hirer shall not deposit any substance or matter in the toilets, sinks and drains of the building which could cause damage or blockage.
 5. No food or drink is to be consumed in the Chapel under any circumstances.
 6. That the hirer will acquaint him/herself with the means of ingress and egress to and from the Chapel and also the location of fire alarms and fire extinguishers in the Chapel.
 7. That any cleaning necessary in the Trust Board's opinion as a result of the occupancy by the hirer, other than that normally undertaken, will be charged to the hirer.
 8. After events or functions, chapel must be left clean, tidy and secure.

9. That a non-refundable deposit will be paid on confirmation of booking in accordance with the 'Confirmation of Booking' form
The amount of such deposit shall be: \$30.00

The hirer agrees to pay the remainder of the hire fee within 28 days of the account being sent. The minimum hire fees (all GST inclusive) are:

Ceremonies: \$50.00 (apart from weddings)

Wedding ceremony: \$180.00 (plus \$20.00 per appointment for rehearsal, setup etc)

Other events: \$100.00 (negotiable)

10. That prior to hiring the chapel the hirer must ensure that the chapel is suitable for their requirements and it shall be deemed that the signing of this agreement shall be evidence of their acceptance of this fact and the terms and conditions herein stated. The Trust Board does not warrant that the Chapel is suitable or adequate for the hirer's purpose.
11. That suitable security arrangements are made to ensure that uninvited persons do not get access during the period of hire and arrangements are made to employ security staff to prevent unauthorised access.
12. After all events the chapel must be left clean and tidy. Removal of all equipment must be completed the following day, unless prior arrangements are made.
13. Members of the Rose Historic Chapel Trust Board reserve the right to visit the Chapel during the hire period for any reason whatsoever.
18. The hirer shall keep the Trust Board indemnified against all claims, actions, losses and expenses of any nature which the Trust Board may suffer or incur or may become liable in respect of or arising out of:

neglect or careless use by the hirer, its employees and invitees of the building

any accident, damage or theft to a property or any person arising from any occurrence in or near the building wholly or in part by reason of any act or omission by the hirer, its employees and invitees.