

# THE ROSE HISTORIC CHAPEL TRUST

## Policy on moving of furniture

The general principle behind this policy is to limit the movement of furniture to prevent the likelihood of damage and greater wear and tear on the furniture and chapel

The following large items of furniture are not to be moved under any circumstances at any time.

- The electric organ
- The historic organ
- The Nun's seats
- Sanctuary Lamp

The following small items of furniture may be moved if prior written approval has been obtained from the Rose Historic Chapel Trust.

- Tables, chairs, flower stands, kneelers (other –please specify below)

These may be moved by being lifted, carried and placed within the chapel or in the room adjacent to the altar.

Care must be taken when furniture is carried through doors to prevent damage to the furniture and doors.

All furniture must be returned to its original location prior to leaving the chapel

**Written permission must be obtained by completing the form below and returning it with your booking form.**

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### Request to move furniture in the Rose Historic Chapel

Furniture to be moved.....

Temporary location.....

### I agree to abide by the above conditions for the moving of furniture

Hirer name.....

Hirer signature.....

Contact phone/email.....